Councillors are summoned to attend the next meeting of Eardisley Group Parish Council on Monday, 17th November 2025 at 7.30pm in Whitney on Wye Village Hall

****Members of the public & press are very welcome to attend****

AGENDA

1. To consider apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   3.1. To receive a report on HC matters from Ward Cllr Robert Highfield
   3.2. To receive a Police Report, if available
   3.3. To receive views of residents on parish matters (up to 15 minutes)

4. To agree & sign Minutes of the meeting on 20th October 2025.

5. **Finance & Compliance**:
   5.1. **Bank Reconciliation**: to review reconciliation report (October 2025) for approval.
   5.2. **Budget 2026-27**: To finalise the draft budget for adoption.
   5.3. **Reserves Policy**: To consider proposed revisions to this policy for adoption.
   5.4. **Precept 2026-27**: To agree total precept for submission to Herefordshire Council.
   5.5. **ICO Data Protection Fee**: to note an increase in the annual Direct Debit, £35.00 to £47.00, from December 2025 and to approve associated amendment of the regular payments schedule.
   5.6. **Charter for Herefordshire's Councils 2025**: to consider for adoption.

6. **Planning**:
   6.1. To consider the following planning applications:
      6.1.1. **P253007/F – Land adjacent to Old Sawmills, Eardisley**: 4 residential dwellings. **Deadline: 27.11.25**
   6.2. **Rural Affordable Housing Survey**: to review and agree updates to draft survey questionnaire.

7. **Highways**:
   7.1. To receive a report from the Highways Working Group and agree next steps on related matters, if required.

8. **Environment**:
   8.1. **Flood Alleviation Scheme, Eardisley:** To receive a status update, if available.
   8.2. **Flood Equipment**: To consider logistics of collection, storage & distribution of equipment from Herefordshire Council.

Signed: A. M. Morgan Date: 12 - 11 - 2025

Clerk to the Parish Council

9. **Payments Schedule**: *NB: all invoices listed have been examined, verified and certified by the Responsible Financial Officer (RFO):*

9.1. To **VERIFY** payments made since the last meeting under delegated powers or previously approved:

Ref:	Payee:	Description:	VAT (£)	Gross (£)
9.1.1	HMRC	Employer's PAYE Q2/25-26	0.00	598.95

9.2 To **Note** the following receipts since the last meeting:

Ref:	Payee:	To A/c	Description:	Gross (£)
9.2.1	HMRC	Current A/c	VAT Refund	2,901.89

9.3 To consider the following payments for **APPROVAL**:

Ref:	Payee:	Description:	VAT (£)	Gross (£)
9.3.1	Clerk – A Morgan	Expenses (Oct 25)9	1.00	39.58
9.3.2	Clerk – A Morgan	Salary (November 25)	0.00	As per staff contract
9.3.3	Autela Payroll	Payroll Processing	14.00	84.00
9.3.4	ICO	Data Protection Fee	0.00	47.00

10. To note **Correspondence**
11. Matters for next Agenda – no discussion

Agenda items to the Clerk no later than Friday, 9th January 2026 (clerk@eardisleygroup-pc.gov.uk)

Next Meeting: Monday, 19th January 2026, 7:30pm, Whitney Village Hall

Signed: A. M. Morgan
Clerk to the Parish Council

Date: 12-11-2025