Councillors are summoned to attend the next meeting of Eardisley Group Parish Council on Monday, 15th September 2025 at 7.30pm in Whitney on Wye Village Hall

****Members of the public & press are very welcome to attend****

AGENDA

1. To consider apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   - 3.1. To receive an address from Herefordshire Council (HC) Cabinet Member for Local Engagement & Community Resilience (including flooding), Dan Hurcomb – TBC (subject to availability)
   - 3.2. To receive a report on HC matters from Ward Cllr Robert Highfield
   - 3.3. To receive a Police Report, if available
   - 3.4. To receive views of residents on parish matters (up to 15 minutes)
4. To agree & sign Minutes of the meeting on 21st July 2025.
5. **Finance & Compliance**:
   - 5.1. **HC Grant Funding**: status update and implications (Clerk).
   - 5.2. **AGAR 2024-25**: to note conclusion of the external audit (Section 3), if received.
   - 5.3. **Bank Reconciliation**: to review reconciliation reports (July and August 2025) for approval.
   - 5.4. **Pay Scales 2025-26**: To note the Local Government Pay Award increasing the Clerk's hourly rate of pay from £19.66 to £20.29 per hour, backdated to 1st April 2025.
   - 5.5. **Standing Orders**: To consider the latest NALC model policy and suggested revisions for adoption.
   - 5.6. **Financial Regulations**: To consider the latest NALC model policy and suggested revisions for adoption.
6. **Planning**:
   - 6.1. To consider the following planning applications:
     - 6.1.1. **P252341/RM – Open Space Land, Millstream Gardens, Eardisley HR3 6NR**: Application for variation of conditions 1, 3 and 4 of planning permission 242291 to alter access arrangement to the site as a result of estate road no longer being offered for adoption. **Deadline: 24.09.2025**
     - 6.1.2. **P252413/K – Works to trees – Dairy House, Eardisley HR3 6NN**: T1 Spruce to be felled to ground level; it has a poor shape due to regular pruning for powerline clearance; it is very close to two power lines and takes a lot of light away from garden. **Deadline: 17.09.2025**
     - 6.1.3. **P252357/FH – Brook Cottage, Eardisley HR3 6LU**: Proposed extension and provision of ancillary annex. **Deadline: 24.09.2025**
   - 6.2. **Rural Affordable Housing Survey**: To consider PC input to a draft questionnaire and to agree next steps.
7. **Highways**:
   - 7.1. To receive a report from the Highways Working Group.
   - 7.2. **Traffic Calming Measures**: to receive a status update on plans for the school crossing upgrade, if available.
   - 7.3. **PROW Furniture**: To consider requests to purchase additional materials for stock and upcoming jobs.

Signed: ..... Date: 10-09-2025

Clerk to the Parish Council

EARDISLEY GROUP PARISH COUNCIL

8. **Environment**:
   8.1. **Flood Alleviation Scheme, Eardisley:** To receive a status update, if available.
   8.2. **Storage:** To agree a suitable place to store flood defence equipment to be provided by HC.

9. **Payments Schedule**: *NB: all invoices listed have been examined, verified and certified by the Responsible Financial Officer (RFO):*
   9.1. To **VERIFY** payments made since the last meeting under delegated powers or previously approved:

Ref:	Payee:	Description:	VAT (£)	Gross (£)
9.1.1	HMRC	Employer's PAYE Q1/25-26	0.00	584.32
9.1.2	Herefordshire Council	Green Bags	0.00	700.00
9.1.3	M Davies	Footpaths Inv28/WO144	0.00	488.48
9.1.4	Autela Payroll Processing	Payroll Services INV 16015	18.88	113.26
9.1.5	FOES	Donation (SCP Person)	0.00	1,000.00
9.1.6	T Griffiths Contracts	PROW Furniture	597.51	3,585.07
9.1.7	Herefordshire Council	Green Bags (11/08/25)	0.00	700.00
9.1.8	Amazon	Office Stationery	5.54	33.23
9.1.9	Elan City	Radar Speed Signs (x 2)	942,00	5651.98
9.1.10	BS Fixings	Fixing Clamps	11.11	66.66
9.1.11	Sign Trade Supplies	Aluminium Posts & Caps	23.42	`140.54

   9.2 To **Note** the following receipts since the last meeting:

Ref:	Payee:	To Account:	Description:	Gross (£)
9.2.1	Eardisley Post Office	Current T1	Green Bags Reimburse.	650.00
9.2.2	HCC Creditors	Current T1	Drainage Grant 24/25	5,900.00
9.2.3	Eardisley Post Office	Current T1	Green Bags Reimburse.	700.00

   9.3 To **Note** the following bank transfers since the last meeting:

Ref:	From A/c:	To Account:	Description:	Gross (£)
9.3.1	UTB Savings	Current T1	Internal Transfer	3,500.00

   9.4 To consider the following payments for **APPROVAL**:

Ref:	Payee:	Description:	VAT (£)	Gross (£)
9.4.1	Clerk – A Morgan	Expenses (Jul/Aug 25)	2.00	38.89
9.4.2	Clerk – A Morgan	Salary (Sep 25)	0.00	As per staff contract
9.4.3	Starboard Systems	Scribe Subscription	69.12	414.72

10. To note **Correspondence**
11. Matters for next Agenda – no discussion

Agenda items to the Clerk no later than Friday, 10th October 2025 (clerk@eardisleygroup-pc.gov.uk)

Next Meeting: Monday, 20th October 2025, 7:30pm, Whitney Village Hall

Signed: A M Morgan Date: 10-09-2025
Clerk to the Parish Council