Parish Councillors are summoned to the next Parish Council Meeting on Monday, 17th February 2025 at 7.30pm in Whitney on Wye Village Hall

****Members of the public & press are very welcome to attend****

AGENDA

1. To consider apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   3.1. To receive the Ward Councillor's Report
   3.2. Public Participation Period – 15 minutes
4. To agree & sign Minutes of the meeting on 20th January 2025.

5. **Finance & Compliance**:
   5.1. **Internal Audit**: To determine appointment of an appropriate auditor to review internal controls 2024/25.
   5.2. **Bank Reconciliation**: to review the January 2025 report for approval.
   5.3. **Donation Requests:** to consider the following applications:
      5.3.1. Friends of Eardisley School: contribution to funding of school patrol person 2025/26.
      5.3.2. Millennium Green Trust: purchase of a swing - contribution to a refurbishment project.

6. **Planning**:
   6.1. To consider the following planning application:
      6.1.1. **P243202/F – Land at Upper Welson Farm, Upper Welson Rd, Eardisley HR3 6ND**: Proposed self-build dwelling and outbuilding to replace existing barns. Barn 1 already has prior approval for conversion into a larger dwellinghouse (230570). **Deadline: 06.03.2025**
   6.2. **Ramblers Way**: To review status and consider possible next steps.

7. **Highways**:
   7.1. To receive a report from the Highways Working Group, including parish drive round

8. **Community**:
   8.1. **Millennium Green:** To receive an update on its status and possible future parish council involvement.

Signed: …… Date: ……

Clerk to the Parish Council

9. **Payments Schedule**: *NB: all invoices listed have been examined, verified and certified by the Responsible Financial Officer (RFO):*

9.1. To verify **payments** made since the last meeting under delegated powers or previously approved:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.1.1	HMRC	Employer PAYE	0.00	200.09
9.1.2	Unity Trust Bank	Monthly Charge	0.00	6.00

9.2. To verify the following **bank transfer** made since the last meeting:

Ref:	From A/c	To A/c	Description	Gross Payment (£)
9.2.1	UTB Savings	UTB Current A/c	Internal Transfer	3,000.00

9.3. To consider the following **payments** for approval:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.3.1	A Morgan	Expenses (Jan 2025)	0.92	49.59
9.3.2	A Morgan	Salary (Jan 2025)	0.00	As per staff contract
9.3.3	HALC	Annual Subscription (25/26)	191.54	1,149.26
9.3.4	Terry Griffiths	Lengthsman Inv.3087	93.20	559.20
9.3.5	Terry Griffiths	Lengthsman Inv.3088	93.20	559.20
9.3.6	Terry Griffiths	Lengthsman Inv.3089	93.20	559.20

Signed: …… James Forrest (Vice Chair) Date: 17.02.2025

10. To note **Correspondence**
11. Matters for next Agenda – no discussion.
    11.1. Parish verge cutting requirements 2025/26
    11.2. Risk Assessment review

Agenda items to the Clerk no later than Friday, 7th March 2025 (clerk@eardisleygroup-pc.gov.uk)

Next Meeting: Monday, 17th March 2025, 7:30pm, Whitney-on-Wye Village Hall

Signed: …… Date: ……
Clerk to the Parish Council