Parish Councillors are summoned to the next Parish Council Meeting to be held on Monday 15th April 2024 at 7.30pm in Eardisley Village Hall

****Members of the public are very welcome to attend****

AGENDA

1. To consider apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   - 3.1. To receive the Ward Councillor's Report
   - 3.2. Introduction to Herefordshire Tree Warden Network (HTWN)
   - 3.3. Public Participation Period – 15 minutes
4. To agree & sign Minutes of the last meeting held on 11th March 2024.
5. **Environment:**
   - 5.1. To consider a proposal to join HTWN (£30.00 per annum subscription)
   - 5.2. To consider a new resident member to join the Environment and Communities Working Group in the role of Tree Warden.
6. **Finance & Compliance**:
   - 6.1. To confirm intention to engage HALC's internal audit service 2023/24.
   - 6.2. To note the Bank Reconciliation report (March 2024), for approval.
   - 6.3. To review the end of year bank reconciliation summary report, for adoption and inclusion with the Annual Governance & Accountability Return (AGAR).
   - 6.4. To consider a proposal to optimise interest earned on the savings account.
   - 6.5. To defer review of Assets Register and Reserves Policy to the May meetings (in line with other policies and procedures).
7. **Planning**:
   - 7.1. To consider the following planning applications:
     - 7.1.1. **P2408784/PBA – Questmoor, Eardisley HR3 6LN**: Prior approval for a proposed change of use from commercial, business & service to dwelling house. No operational development required. **Deadline: 26.04.2024**
     - 7.1.2. **P240625 – The Old Garage, Whitney on Wye HR3 6ER**: Application for erection of 2 additional industrial units. **Deadline: 26.04.2024**
   - 7.2. **Neighbourhood Development Plan**: to receive an update and note next steps.
8. **Community**:
   - 8.1. **Community Right to Bid**: to consider possible next steps in relation to the Sun Inn, Winforton being advertised for sale.
9. **Highways**:
   - 9.1. To receive an update from the Highways Working Group.

Signed: A.M. Morgan ..... Date: 10-04-2024

Clerk to the Parish Council

10. **Payments**:

10.1. To verify payments made since the last meeting under delegated powers or previously approved:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
10.1.1	Herefordshire Council	Green Bags	0.00	650.00
10.1.2	Unity Trust Bank	Charges	0.00	18.00
10.1.3	TG Contracts	Lengthsman Works	160.00	960.00
10.1.4	TG Contracts	Lengthsman Works	240.00	1,440.00
10.1.5	TG Contracts	Lengthsman Works	240.00	1,440.00
10.1.6	TG Contracts	Lengthsman Works	240.00	1,440.00

10.2. To consider the following payments for approval:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
10.2.1	A Morgan	Expenses (Mar 2024)	0.75	35.09
10.2.2	A Morgan	Salary (Apr 2024)	0.00	As per staff contract

11. To note **Correspondence**

12. Matters for next (ordinary meeting) Agenda – no discussion.

Next Meetings: Annual Parish Meetings: Monday, 29th April 2024, 7:00pm, Annual Meeting of the Parish Council, Monday, 20th May 2024, 7:00pm, followed by the Ordinary Meeting of the Parish Council at 7:30pm – All to be held in Eardisley Village Hall

Signed: A.M. Morgan ..... Date: 10-04-2024 .....

Clerk to the Parish Council