Parish Councillors are summoned to the next Parish Council Meeting to be held on Monday, 19th February 2024 at 7.30pm in Whitney on Wye Village Hall

****Members of the public are very welcome to attend****

AGENDA

1. To consider apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   - 3.1. To receive the Ward Councillor's Report
   - 3.2. Lengthsman's Report (Terry Griffiths)
   - 3.3. Public Participation Period – 15 minutes
4. To agree & sign Minutes of the last meeting held on 15th January 2024.
5. **Finance & Compliance**:
   - 5.1. To agree meeting dates 2024-25, including Annual and Annual Parish meetings
   - 5.2. To note the Bank Reconciliation report (January 2024), for approval
   - 5.3. To review the Budget Tracker report up to 31.01.2024, for publishing.
   - 5.4. To review the latest Risk Assessment (February 2024) and revise, if required
   - 5.5. To consider a proposal to pay HMRC Employer PAYE by Direct Debit (quarterly)
6. **Planning**:
   - 6.1. To consider the following planning applications:
     - 6.1.1. **P240136/L – The Holme, Almeley Road, Eardisley HR3 6NJ**: Proposed works to replace a number of modern (float) single-glazed panes in five c19 and c20 windows with heritage/slim light double glazed (14mm) panes within the existing, unaltered casements/frames. The reveals are deep enough to allow for slightly thicker glazing and there would be no change to the frames. **Deadline: 15.02.2024**
     - 6.1.2. **P240349/O – Land at Ramblers Way, Winforton HR3 6EP**: Proposed 'rural exception' housing development of ten dwellings (comprising 5 x affordable dwellings and 5 x open market dwellings). **Deadline: 07.03.2024**
   - 6.2. **Neighbourhood Development Plan**: to agree next steps for reviewing the NDP.
   - 6.3. To consider whether to follow up the reply from Herefordshire Council (Sun Inn complaint).
7. **Highways**:
   - 7.1. To receive an update from the Highways Working Group.

Signed: …… Date: ……..

Clerk to the Parish Council

8. **Environment & Community**:
   8.1. **Canonford Avenue**: to discuss a reported issue concerning disposal of garden waste and determine next steps, if appropriate.
   8.2. To review parish priorities for contract with West Mercia Police and agree a response.

9. **Payments**:
   9.1. To verify the payments listed below, made under delegated powers or previously approved since the last meeting:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.1.1	Herefordshire Council	Green Bags	0.00	650.00
9.1.2	K Munford	Tram Inn Donation Drawdown	0.00	208.80
9.1.3	HMRC	Employer's PAYE (Q3)	0.00	282.53

   9.2. To consider the following payments for approval:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.2.1	HALC	Annual Sub Renewal	173.36	1,040.17
9.2.2	A Morgan	Expenses (Jan 2024)	0.75	50.39
9.2.3	A Morgan	Salary (Feb 2024)	0.00	As per staff contract
9.2.4	TC Griffiths	Lengthsman Services	88.00	528.00

10. To note **Correspondence**
11. Matters for next Agenda – no discussion.

Next Meeting: Monday, 11th March 2024, 7:30pm Whitney on Wye Village Hall

*Details of all other planned meetings of Eardisley Group Parish Council for the financial year 2023-24 can be found on the Parish Council's web site home page: https://eardisleygroup-pc.gov.uk The 2024-25 meetings schedule will be published shortly.

Signed: …… Date: ……

Clerk to the Parish Council