Parish Councillors are summoned to the next Parish Council Meeting to be held on Monday, 15th January 2024 at 7.30pm in Whitney on Wye Village Hall

****Members of the public are very welcome to attend****

AGENDA

1. To accept apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   - 3.1. To receive the Ward Councillor's Report
   - 3.2. Public Participation Period – 15 minutes
4. To agree & sign Minutes of the last meeting held on 20th November 2023.
5. **Finance & Compliance**:
   - 5.1. Banking update (Clerk)
   - 5.2. To review Bank Reconciliation reports (November & December 2023), for approval
   - 5.3. To consider a donation request from the Tram Inn Community 'Right to Buy' project for set-up expenses
   - 5.4. To re-consider the Lengthsman budget & bid for grant funding to HC (2024-25)
6. **Planning**:
   - 6.1. To receive an update from the Planning Working Group
   - 6.2. To consider the following planning applications:
     - 6.2.1. **P233462/F – Land at Eardisley Methodist Chapel, Eardisley HR3 6PG**: Change of use and conversion from Methodist Chapel building to a one-bedroom holiday cottage. **Deadline: 17.01.2024**
     - 6.2.2. **P233489/RM – Approval of Reserved Matters – Open space land at Millstream Gardens, Eardisley HR3 6NR**: Application for approval of reserved matters following outline approval P193762/O for a development of 18 dwellings (6 affordable homes), associated open space, landscaping and infrastructure, including access road and surface water balancing pond. **Deadline: 17.01.2024**
7. **Highways**:
   - 7.1. To receive an update from the Highways Working Group.
   - 7.2. To consider a nomination for a new group member (resident)
   - 7.3. To receive results of the recent Eardisley traffic survey and consider next steps.
   - 7.4. To review parking issues in the road leading to the old Sawmills, Eardisley
8. **Environment & Community**:
   - 8.1. **Flooding January 2024**: to consider local impact and follow up, if required
   - 8.2. **Eardisley Flood Alleviation Project**: To receive a status update
   - 8.3. **Herefordshire Flood Groups**: Feedback from recent workshops run by HC
   - 8.4. **Tram Inn Focus Group**: To receive an update and understand next steps

Signed: A.M. Mugaya
Clerk to the Parish Council

Date: 10-01-2024

9. **Payments**:

9.1. To verify the payments listed below, made under delegated powers or previously approved since the last meeting:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.1.1	Herefordshire Council	Election Fees	0.00	443.78
9.1.2	Whitney V. Hall	Hall Hire	0.00	62.00
9.1.3	Zoom	Annual Sub Renewal	23.98	143.88
9.1.4	TC Griffiths	Lengthsman Services	95.00	570.00
9.1.5	MC Davies	Footpaths Maintenance	0.00	400.00
9.1.6	Autela Payroll	Payroll Services	9.10	54.58
9.1.7	Land Registry	Title Deed (Tram Inn)	2.99	17.95
9.1.8	Unity Trust Bank	MultiPay Card Set-Up Fee	0.00	50.00
9.1.9	Unity Trust Bank	Quarterly Service Charge	0.00	18.00

9.2. To consider the following payments for approval:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.2.1	HALC	Annual Sub Renewal	99.71	598.26
9.2.2	A Morgan	Expenses (Nov/Dec 2023)	1.50	64.88
9.2.3	A Morgan	Salary (Jan 2024)	0.00	As per staff contract
9.2.4	HMRC	PAYE (Q3/2023-24)	0.00	TBC

10. To note **Correspondence**

11. Matters for next Agenda – no discussion.

Next Meeting: Monday, 19th February 2024, 7:30pm Whitney on Wye Village Hall

*Details of all other planned meetings of Eardisley Group Parish Council for the financial year 2023-24 can be found on the Parish Council's web site home page: https://eardisleygroup-pc.gov.uk

Signed: A M Morgan Date: 10-01-2024

Clerk to the Parish Council