Parish Councillors are summoned to attend the next Parish Council Meeting to be held on Monday, 18th September 2023 at 7.30pm in Eardisley Village Hall

AGENDA

1. To accept apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   3.1. To receive the Ward Councillor's Report
   3.2. Public Participation Period – 15 minutes
4. To agree & sign Minutes of the last meeting held on 17th July 2023.
5. **Finance & Compliance**:
   5.1. To receive an update on ongoing finance & compliance matters.
   5.2. To review Bank Reconciliation reports (July & August 2023) for approval
   5.3. To consider a proposal for the Clerk/RFO to obtain a Corporate Multi Pay charge card (a replacement for the PC's Barclays Debit Visa card) for approval.
   5.4. To consider a donation request from the Millennium Green Trust, Eardisley
6. **Planning**:
   6.1. To consider an application to grant a premises licence at: **The Agent's House, Whitney on Wye, Hereford HR3 6EH**, including the playing of recorded music (indoors/outdoors) and the sale/supply of alcohol (consumption on the premises). **Deadline: 21.09.2023**
7. **Highways**:
   7.1. To receive a general update from the Highways Working Group.
   7.2. To consider road safety concerns arising from the recent erection of a tall shed on Eardisley school playground at the corner of the junction with the A4111.
   7.3. To re-consider safety concerns with the junction of the private road leading to the Paddocks developments with the adopted public highway at The Courtlands.
8. **Environment & Community**:
   8.1. To receive a general update from the Environment & Community Working Group.
   8.2. To consider possible Parish Council action following recent storm damage to the Great Oak.
   8.3. To re-consider the possibility of installing a dog waste bin on the footpath from Rambler's Way, Winforton – volunteers to empty.
   8.4. To consider provision of an additional defibrillator in Winforton, adjacent to the post box to provide additional coverage in this part of the village.

Signed: A.M. Morgan Date: 13-09-2023

Clerk to the Parish Council

9. **Payments**:

9.1. To verify the payments listed below, made under delegated powers or previously approved since the last meeting:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.1.1	Amazon	A4 Office Paper	4.16	24.95
9.1.2	Winforton PCC	Hall Hire (Jul 23)	0.00	16.00
9.1.3	HALC	Web Site Hosting/Domain	57.10	342.60
9.1.4	MCG Davies	WO 130	0.00	150.00
9.1.5	Hereford Council	Green Bags	0.00	564.00
9.1.6	Hereford Council	SID Baseplate Works	320.00	1,920.00
9.1.7	HP	Printing	4.50	26.99

9.2. To consider the following payments for approval:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.2.1	HMRC	PAYE Q2/2023-24	0.00	TBC
9.2.2	PKF Littlejohn	External Audit 2022/23	42.00	252.00
9.2.3	Councils Direct	Subscription Renewal 23/24	0.00	14.00
9.2.4	A Morgan	Expenses (Jul-Aug 2023)	0.00	33.80
9.2.5	A Morgan	Salary (Sept 2023)	0.00	As per staff contract

10. To note **Correspondence**

11. Matters for next Agenda – no discussion.

Next Meeting: Monday, 16th October 2023, 7:30pm Whitney Village Hall

*Details of all other planned meetings of Eardisley Group Parish Council for the financial year 2023-24 can be found on the Parish Council's web site home page: https://eardisleygroup-pc.gov.uk

Signed: A.M. Morgan
Clerk to the Parish Council

Date: 13-09-2023