Parish Councillors are summoned to attend the next Parish Council Meeting to be held on Monday, 17th July 2023 at 7.30pm in Winforton Community Hall

AGENDA

1. To accept apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   3.1. To receive the Ward Councillor's Report
   3.2. Public Participation Period – 15 minutes
4. To agree & sign Minutes of the last meeting held on 19th June 2023.
5. **Finance & Compliance**:
   5.1. To receive an update on ongoing finance & compliance matters.
   5.2. To review Bank Reconciliation reports (May & June 2023) for approval
   5.3. To review the Lengthsman budget and the Annual Plan, following grant funding changes and the recent drive round.
6. **Planning**:
   6.1. To consider the following planning applications:
      6.1.1. **P221945/L – The Cruck House, Eardisley HR3 6PQ**: Replacement of existing polycarbonate conservatory roof with a glass roof with hardwood rafters/joists to rear of property (listed consent). **Deadline: 03.08.2023**
      6.1.2. **P231695/L – The Holme, Almeley Road, Eardisley HR3 6NJ**: Proposal to replace 3 modern, failing windows on the first floor (listed consent). **Deadline: 20.07.2023**
      6.1.3. **P231483/F – Woods Eaves, Eardisley HR3 6LY**: Erection of annexe/outbuilding to provide support accommodation for main house. **Deadline: 20.07.2023**
   6.2. **Sawmills Site, Eardisley:** to consider latest developments and possible reaction/next steps by the PC.
7. **Highways**:
   7.1. To receive an update from the Highways Working Group.
   7.2. To consider a recommended response to the resident requesting a pavement between Upper Court and the Almeley Road.
   7.3. **Orchard Close Additional Parking Request**: to consider recommendations from the HWG on next steps.
8. **Environment & Community**:
   8.1. To consider action by the PC in response to resident concerns about prioritisation criteria for local allocation of housing association and shared ownership properties in Eardisley.

Signed: A.M. Morgan
Clerk to the Parish Council

Date: 12-07-2023

8.2. Dog Fouling (Baker's Lane, Rambler's Way area, Winforton) – complaint received via web site.

9. **Payments**:

9.1. To verify the payments listed below, made under delegated powers or approved previously:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.1.1	Mark Davies	Works Order 126	0.00	125.00
9.1.2	Mark Davies	Works Orders 127-129	0.00	100.00
9.1.3	Autela Payroll	Payroll Services Q1 23/24	9.10	54.58
9.1.4	Microsoft	MS Office Sub. Renewal	10.00	59.99
9.1.5	Hereford Council	Green Bags	0.00	564.00
9.1.6	Eardisley VH	Hall Hire (Apr-May)	0.00	50.00
9.1.7	McAfee	Anti-Virus Renewal (2 years)	21.67	129.99

9.2. To consider the following payments for approval:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
9.2.1	HMRC	PAYE Q1/2023-24	0.00	84.05
9.2.2	A Morgan	Expenses (June 2023)	0.00	67.30
9.2.3	A Morgan	Salary (July/August 2023)	0.00	As per staff contract

10. To note **Correspondence**

11. Matters for next Agenda – no discussion.

Next Meeting: Monday, 18th September 2023, 7:30pm Eardisley Village Hall

*Details of all other planned meetings of Eardisley Group Parish Council for the financial year 2023-24 can be found on the Parish Council's web site home page: https://eardisleygroup-pc.gov.uk

Signed: A-M Morgan Date: 12-07-2023

Clerk to the Parish Council