EARDISLEY GROUP PARISH COUNCIL

Parish Councillors are summoned to attend the next Parish Council Meeting to be held on Monday, 17th January 2022 at 7.30pm in Whitney on Wye Village Hall

AGENDA

1. To accept apologies for absence.
2. To receive Declarations of Interest and written requests for Dispensation for this meeting.
3. **Open Discussion**:
   - 3.1. To receive the Ward Councillor's Report
   - 3.2. Public Participation Period – 15 Minutes
4. To agree & sign Minutes of the last meeting held on 29th November 2021
5. **Finance & Compliance Matters**: F&C Working Group Report, plus:
   - 5.1. To review Q3 financial performance against budget and the forecast to 31st March 2022
   - 5.2. To confirm 2022/23 budget figures as a follow-up to the last PC meeting
   - 5.3. To consider a proposal to review EGPC structure & future direction between now and 2023 elections
   - 5.4. To consider a recommendation for councillor training on new Code of Conduct & related topics
   - 5.5. To pass a resolution to close the public meeting to discuss confidential matters (Item 13)
6. **Planning Matters**: There being no new planning applications since the last meeting, the Planning Working Group will update councillors on general planning related topics.
7. **Highways Working Group Report, plus:**
   - 7.1. To consider purchase of additional PROW furniture for 2022/23 stock
   - 7.2. To consider purchase of additional/replacement 'No SatNav' signs
   - 7.3. Lengthsman Scheme 2022/23: proposal to engage qualified contractor
8. **Flood Alleviation, Eardisley:** Environment Working Group to provide a status update and next steps.
9. **Community Matters**: Queen's Platinum Jubilee celebrations – role of Parish Council?
10. **Bank Reconciliation & Payments**:
    - 10.1. To review bank reconciliation and balances reports (November & December 2021).
    - 10.2. To verify payments made under delegated powers or approved previously (see Schedule overleaf
    - 10.3. To consider payments for approval (see Schedule overleaf)
11. To note Correspondence
12. Matters for next Agenda – no discussion

Next Meeting: Monday, 21st February 2022, 7:30pm, Whitney on Wye Village Hall

Meeting closes to the public to discuss final agenda items (Confidential)

13. **Employment Matters**:
    - 13.1. To consider uplift of Clerk's hourly rate to the nationally negotiated NALC rate of pay, backdated to 1st April 2020 once formally agreed and published
    - 13.2. To review a proposed increase to the Clerk's spinal column point following her recent appraisal

Signed: A.M. Mayer Date: 13-01-2022
Clerk to the Parish Council

EARDISLEY GROUP PARISH COUNCIL

10.2 Payments for verification:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
10.2.1	Eardisley Village Hall	Hall Hire (May-July 2021, paid in August 2021)	0.00	60.00
10.2.2	Vodafone	SIM Card Replacement (July 2021)	2.50	15.00
10.2.3	Amazon	Mobile Phone Case (July 21)	1.17	6.99
10.2.4	Eardisley Village Hall	Hall Hire (Sep-Nov 2021)	0.00	45.00
10.2.5	BBLP Ltd	SID Baseplate Assessment	188.00	1128.00
10.2.6	MidMeds	Defib Battery Packs	53.82	322.92
10.2.7	Autela Payroll Services	Q3 Payroll Processing	8.40	50.40
10.2.8	Elviar's Shed	Gavel & Sounding Block	0.00	30.00
10.2.9	Herefordshire Council	Green Bags (2 Boxes)	0.00	480.00

10.3 To consider the following payments for approval:

Ref:	Payee	Description	VAT (£)	Gross Payment (£)
10.3.1	HMRC	PAYE Q3/2022	0.00	44.19
10.3.2	Herefordshire Council	Courtlands Signage (in advance of donations)	109.06	654.38
10.3.3	A Morgan	Zoom Sub Renewal	23.98	143.88
10.3.4	A Morgan	Clerk Office Expenses (Oct)	3.55	35.67
10.3.5	A Morgan	Salary (January 2022)	0.00	Contractual Entitlement

Signed: A. M. Morgan
Clerk to the Parish Council

Date: 13-01-2022